

SCHEDULE II

Fitness Certificate Fee

Carriage type	Fitness Certificate Fee (old vehicle)	Fitness Certificate Fee (new vehicle)	Penalty on expiry of Fitness Certificate		
LOV/HOV	Rs.300/ 6 month	Rs.600/1 year	Rs.100(15 days to 1 month)	Rs. 300(1month to 2 months)	Rs. 500(2 months to 3 months)
Rickshaw	Rs.250/ 6 month	Rs.500/1year	Rs.100/(15 days to 1 month)	Rs. 300(1month to 2 months)	Rs. 500(2 months to 3 months)
Cab	Rs.250/6 month	Rs.500/1year	Rs. 100/(15 days to 1 month)	Rs. 300(1month to 2 months)	Rs. 500(2 months to 3 months)

SCHEDULE III

ROAD WORTHINESS

Vehicle Checks

Below is a list of component checks likely to be carried out on your vehicle: -

- **Registration Plate**
Condition, security, legibility and format of letters/numbers
- **Lights**
Condition, operation, security and correct color. The headlamps may also be checked to determine if the aim is correct.
- **Steering and Suspension**
Correct condition and operation.
- **Wipers/Washers**
Operate to give the driver a clear view of the road.
- **Windscreen**
Condition and drivers view of the road. Tests may be carried out to determine the degree of transparency in the glass.
- **Horn**
Correct operation and type.
- **Fuel System**
No leaks, fuel cap fastens correctly and seals securely. The fuel cap will need to be opened.
- **Exhaust Emissions**
Vehicle meets the requirements for exhaust emissions. These vary on the age and fuel type of the vehicle.
- **Vehicle Structure**
Free from excessive corrosion or damage in specific areas. No sharp edges.
- **Doors**
Opening and closing mechanism, particularly latch security in closed position.

- **Mirrors**
Presence, condition and security.
- **Wheels and Tires**
Condition, security, tire size/type and tread depth and also for Spare tires of vehicle.
- **Brakes**
Condition, operation and performance (efficiency testing). At the roadside a physical and visual inspection may be initially carried out.

Vehicles found to be non-compliant may be subject to either delayed or immediate prohibition action dependant on the nature and severity of the defect/s. Any conditions imposed on a prohibition notice must be complied with, including any requirement to present the vehicle to a vehicle examiner at a later date when repairs have been carried out.

SCHEDULE IV

Schedule of defaults/deficiencies/defects and the penalties

Sr. No	Description	Fine per vehicle per violation	Demerit Points
Bus Related defects/deficiencies			
1	Violation of road worthiness requirements as given in Schedule 3	1000	10
2	Defective, damaged, missing toeing device in the bus	500	5
3	Damaged, broken, loosely fitted, missing passenger seats	500	5
4	Discoloration, peeling off of paint, non painting of any repaired work inside the bus on any of its items	500	5
5	Missing, damaged, loosely hanging rub rails, hand grab rails, hand holds	500	5
6	Missing, expired, inoperative, fire extinguisher or fitment of one's different from original specifications	500	5
7	Missing, damaged, disfigured markings on reserved seats for various categories of passengers	500	5
8	Damaged floor, steps, hatches, hatch covers etc inside the bus	500	5
9	Any unauthorized fitment of radio, music system, or any other gadgets inside the bus without prior approval of LTC	500	5
10	Unclean, dirty bus outside or inside at the start of the trip	500	5
Sr. No	Description	Fine per vehicle per violation	Demerit Points
Driver/Conductor related faults/deficiencies			
1	Driver/conductor not wearing prescribed dress, badges, shoes etc	500	5
2	Unclean, torn dress	500	5
3	Not carrying driving license, Operator issued identity card/driving authorization, identity etc	1000	10
4	Smoking while on board the bus	500	5
5	Allowing any person to sit, stand or chat in the driver work area/near driver seat	500	5

6	Carrying weapons/arms of any kind on board the bus/ on person while on duty	1000	10
7	Not operating, causing it to not operate any passenger information system, gadgets, devices etc	1000	10
8	Not operating driving assistance devices like turn indicators, bus aligning system if any fitted to the bus, etc	500	5
9	Not following the working instructions issued by LTC's representative time to time	1000	10
10	Not aligning the bus with bus platform, not stopping the bus at proper place, not stopping for enough time,	1000	10
11	Quarrelling or otherwise ill treating passengers, other road users,	1000	10
12	stopping bus beyond the marked place at bus stops	1000	10
13	Driving bus in defective condition, running out of fuel on line	500	5
14	Taking, dropping passenger at unauthorized places	1000	10
15	Over taking buses operating under LTC on the same route	1000	10
16	Not issuing complaint book to the complainant for recording any complaint/suggestion etc	500	5
17	Loss of, damage of, tempering with the recordings in the complaint book and or the complaint book and or not informing/delayed informing LTC about the complaints/suggestions	500	5
18	Abandoning buses en route or at unauthorized places/locations	500	5

Sr. No	Description	Fine per vehicle per violation	Demerit Points
Bus operator and or bus operation related deficiencies/ defaults			
1	Not following route, trips, schedules prescribed by LTC	1000	10
2	Not obtaining authorization for operation,	1000	10
3	Not obtaining/renewing Fitness certificate	2000	20
4	Parking buses at unauthorized places other than the parking yard if provided by the LTC	1000	10
5	Not submitting the required returns, data, information, documents periodically or as and when called for by LTC	1000	10
6	Not taking corrective action on repeated occurrence of vehicle and or driver related deficiencies(occurrence of a deficiencies more than 3 times in a month shall be termed as repetitive)	5000	50

7	Not permitting visits of LTC reps to the bus parking/holding/workshop areas for inspection etc of the buses/premises	1000	10
8	Not allowing inspection of buses as and when required by LTC	1000	10
9	No Issuing complaint book to the driver/conductor to be placed in each bus	500	5
10	Altering agreed practices without written authorization	1000	10
11	Alteration in provisioning of agreed fleet of buses, operational requirements, and or any other performance parameters without written consent of LTC	1000	10
12	Refusing to accept any document, paper, notices, circulars, instructions etc of the LTC	1000	10
13	Not ensuring timely execution of preventive, breakdown repair/maintenance of buses as per vehicle manufacturer prescribed norms/schedules	1000	10
14	Any damage to the fixed infrastructure like road, bus stops, terminals, parking places etc, during the operation	1000	10
15	Not adhering to the training schedules/programmers of the staff as suggested by LTC	1000	10
16	Not presenting the bus, staff or any other item at a time and place as indicated by LTC	1000	10

SCHEDULE V

Details of facilities/operational requirements to be developed by the operator at the workshop

S/No	Description	Capability
1	Paint Shop	Wide Spray Gun with Container
		Infra Red Lights
		Infra red Stand
		Under Coating Pump with Gun
2	Machine Shop	Milling Machine
		Auto mated Hack Saw
		Drilling Machine
		Lathe machine
		Hydraulic Press
		Special Spanner For Cyl. Head Blots
3	Service Tools Engine)	Valve Adjusting Spanner Main Shaft Bearing Installer
		Guide Mandrel For Fly Wheel
		Front Crank Shaft oil Seal Remover
		Nozzle Holder Remover
		Jig For Valve Stem seal(DE 12)
		Jig For Valve Stem (DE 12)
		Cylinder Liner Plate (DE 12)
		Cylinder liner plate(DE 12)
		Piston Sleeve
		Piston Pin Remover(DE 12)
		Piston Pin Remover(Dv 15)
		Mandrel For rear crank shaft Oil Seal
		Cylinder Liner Installer(DE 12)
		Cylinder Liner Installer(Dv 15)
		Main Shaft Bearing Puller
Reverse idle Shaft Remover		
Counter Shaft Bearing Puller		
Clutch Pilot Aligner		
4	Hand Tools	Mechanics hand tool Set
		Tap and die Set
		Screw Extractor Set
		Soldering Iron with Solder

	File Set
	Needle File Set
	Vice
	Solders terminal kit
	Snap Ring Pliers
	Auto Driver Set
	Hack Saw Frame and Blade
	Hammer Set
	Denter Hammer
	Plastic Hammer
	Double Face Hammer set
	Universal Pulley set
	Wool Cutting Scissor
	Work table
	Impact Socket Wrench set
	Adjustable Wrench Set
	Magnetic Stick
	Hexagon Wrench Set
	Adaptor Set(2pcs)
	Tool Stand
	Tool trolley
	Extension Bar Set
5	Stand By Power
6	Telecommunication
	Generators

SCHEDULE VI

Selection Criterion for Driver

- The age of the prospective driver should be between 25-45 years.
- The candidate must have a valid HTV (heavy traffic vehicle) & PSV (Public service vehicle) driving license with a clean driving history. The license shall be verified by the issuing authority in order to ascertain the genuineness of the license.
- The candidate shall have minimum 3 years experience of driving a Public Service Vehicle.
- The candidate should go through a driving Test both “written” and on “road” by a senior instructor of operator and/or an independent driving training school authorized by the Company.
- The driver should be physically fit and on demand can provide a physical fitness certificate duly attested or issued by the Physician.
- Driver should have an Eyesight testing report to ensure his capability for safe driving of vehicle.